

**JAGUAR SPORTS ASSOCIATION HANDBOOK**  
Parish of St. Jude the Apostle

TABLE OF CONTENTS

<b><u>Content</u></b>	<b><u>Page</u></b>
Mission and Vision Statements	1
Constitution of Sports Association	3
By-Laws of Sports Association	7
General Policies Applicable To All Sports	11
Fees	12
Head Coach Selection Policy	13
Player Selection Policy For Select/Travel Team	14
Athletic Uniform Policy	14
Guidelines For Absence Due To Illness	15
Guidelines For School Suspension	15
Conflict Resolution Policy	15
Conflict Resolution Form	16
Things Parents Should Know and Understand	17
Athlete Participation Code of Conduct	18
Coach's Code of Conduct	19
Association Coach's Contract Form	20

**Revised July, 2003**



## ***Mission Statement***

Offer a comprehensive athletic program to help develop the “whole” child – religious, moral, social, academic, and physical – at St. Jude the Apostle parish.

Provide the framework and organization necessary to create a positive athletic experience that is fun for the children, and develops values essential to their character-building process, including:

- Leadership skills,
- Sportsmanship,
- Self-discipline, self-confidence, self-esteem,
- Integrity,
- Teamwork,
- Respect,
- Sound body/sound mind, and
- The ability to deal graciously in both victory and defeat.

Sportsmanship, teamwork, and athletic fundamentals for each sport will be emphasized, not winning.

All school and parish children in Kindergarten through 8<sup>th</sup> grade wanting to participate in our athletic program will be placed on a team and/or given skill development instruction, provided they are in good academic and behavioral standing, and provided a program is offered at their age/grade level.



## ***Vision 2005***

The Jaguar Sports Association will administer a comprehensive athletic program that meets the objectives of our mission statement. To that end, by the summer of 2005, the St. Jude athletic program will have the following characteristics:

- Equal participation opportunities exist for both (a) families that attend St. Jude School and (b) parishioners that do not. The communication process to either group is equally effective.
- An array of sports activities is offered throughout the year, so eligible children of the School and the Parish has a variety of choices for athletic participation.
- Fundamentals and skill development are stressed at all grade levels.
- Programs are aligned with the school's PE curriculum for skill development.
- Coaches and athletes perform up to their potential.
- Coaches are adequately trained to instruct at the level required for their sport.
- Teams play and practice in first-class facilities with first-class equipment.
- Programs are administered in a web-based environment.
- Athletic director/administrator works closely with the Board, specifically the Sports Directors, on day-to-day operations of the overall program.
- Promotes spirit within St. Jude the Apostle Parish.

**Fosters the essential values for building character, per our mission statement.**

# Constitution of the Jaguar Sports Association Board Revised July, 2003

## ARTICLE I – NAME and FUNCTION

The Jaguar Sports Association and Board of Directors, is an organization to model and teach sportsmanship in a learning and Christian environment, in association with the parish of St. Jude the Apostle, Sandy Springs, Georgia.

## ARTICLE II – AUTHORITY

The Board is a self-governed laity group responsible for the organization and oversight of the athletic programs. As such this group will raise the necessary funds for its operation and is free to disburse these funds. This group will initiate or discontinue any programs or activities under their control. Although the Association is self-governed, the Board will endeavor to keep the St. Jude Pastoral Council informed.

## ARTICLE III – MEMBERSHIP AND TERM OF OFFICE

A. Membership of Board shall be as follows:

1. Ex-Officio members - total number of one (1)
  - a. Pastor of the Parish, or
  - b. School Principal,

2. Members-at-large – total number of six (6)

Other than President, terms of office shall be two (2) years and based on a staggered length to promote Board continuity from year to year. For illustrative purposes, the following represents current terms of office for Board positions:

<b>Position</b>	<b>Year Current Term Expires</b>
<b>President</b>	<b>2004</b>
Vice President	2004
Treasurer	2005
Communications/Recording Secretary	2004
Public Relations/Promotions	2004
Membership Director	2004

3. Activity/Sport Directors

There shall be an Activity/Sport Director for each major activity undertaken by the Association. The Activity/Sport Director will be responsible for the

operation of his/her activity including coach selection. However, the Activity/Sport Director may not remove a current coach involuntarily without prior approval by majority vote of the Board. The Activity/Sport Director may nominate a non-voting Assistant Director for Board approval. The following sports shall have Activity/Sport Directors.

- a) Basketball – Girls & Boys
- b) Soccer – Girls & Boys
- c) Volleyball – Girls

**B. Term of Office**

1. Ex-Officio members shall serve during their respective tenure as Pastor and/or School Principal.
2. Members-At-Large shall serve for a minimum term of two (2) consecutive years, but not more than four (4) years.
3. Activity/Sport Directors shall be nominated and approved by the Board annually and shall serve a maximum of four years. Extensions may be granted by special approval of the Board.
4. Year shall be defined as beginning at the regular meeting in August and ending at the conclusion of the regular meeting in June of the following calendar year.

**ARTICLE IV - OFFICERS OF THE BOARD**

**A. Officers of the Board shall consist of:**

1. A Moderator, who shall be the pastor or a designated member of the Parish staff.
2. The six (6) Members-at-Large. The six (6) Members-at-Large shall occupy the offices of President, Vice President, Membership, Treasurer, Public Relations/Promotions, and Communications/Recording Secretary.

**B. There shall be an Executive Committee consisting of the officers of the Board.**

1. The Executive Committee shall annually nominate Activity/Sport Directors for approval by the Board.
2. The Executive Committee shall be an advisory group that convenes at the discretion of the President to review matters of concern that are brought before the Board.

**ARTICLE V – MEETINGS, QUORUM, MAJORITY VOTE AND AGENDA**

**A. Meetings**

1. Regular meetings of the Board shall be scheduled once per month.
2. A Special meeting the Board may be called by the Moderator, the President or by a majority of the voting members of the Board.
3. All regular meetings of the Board shall be open to the public, but no meeting shall proceed without a quorum of the voting members.

B. Quorum

A majority of the voting members of the Board, as defined in Article VII of the constitution, shall constitute a quorum.

C. Majority Vote

A majority vote shall be a consensus majority. A consensus majority shall be 75% of the voting membership of the Board present.

D. Order of Business and Agenda

1. All meetings of Board, regular or special, shall be conducted in conformity with the "Order of Business" set forth in Article IX in the By-Laws.
2. The agenda for regular or special meetings shall be prepared by the President or a designee and submitted to the Board in accordance with Article IV-B of the By-Laws.

## **ARTICLE VI – VOTING RIGHTS OF MEMBERS OF THE BOARD**

A. Members-at-Large

Each member-at-large shall have one vote.

B. Activity/Sport Director

Each Activity/Sport Director shall have one vote.

## **ARTICLE VII – PARLIAMENTARY AUTHORITY**

"Robert's Rules of Order, Newly Revised" shall be the official standard for the conduct of all meetings, regular or special, of the Board.

## **ARTICLE VIII – AMENDMENTS**

**This constitution may be amended in accordance with the following procedures:**

- A. A proposed amendment, together with that part of the constitution proposed for amendment, shall be presented in writing by the proponent to the President of the Board not less than ten (10) days prior to the next regular meeting.
- B. At next said regular meeting of the Board, the President shall present the proposed

amendment to members of the Board for consideration, as part of the agenda for said meeting.

- C. At the following meeting, following submission of the proposed amendment, and as part of the agenda, the Board shall vote on said amendment; with three-fourths (3/4) vote of all or the voting members of Board being required for adoption of said proposed amendment.

**BY-LAWS OF THE JAGUAR SPORTS ASSOCIATION ADOPTED  
BY THE ASSOCIATION BOARD  
REVISED JULY, 2003**

**ARTICLE I – MEETINGS**

- A. All regular meetings of the Jaguar Sports Board (Board) shall be held once per month over the year as defined in Article III B (4) in Constitution, in a suitable room of the school or church facilities, beginning at 7:00PM and ending no later than 9:00PM, unless extended by vote of the majority of the voting members present. The incoming Board and Activity/Sport Directors will determine the most convenient meeting time and day during the first meeting, and will publish the meeting dates and location. The hour and date at which the meeting shall begin and the room location within the school or church facilities may be changed from time to time as the President may determine, with reasonable due notice. The President shall have the discretion to place time limits on agenda items.
- B. Special meetings shall be held in a suitable room within the school or church facilities. The date, time, place and purpose of the special meeting shall be given to each member of the Board not less than seven (7) days prior to the said meeting.

**ARTICLE II – VOTING**

- A. The Communications/Recording Secretary shall keep an accurate, up-to-date roster of all voting members of the Board. The correctness of the roster may be the subject of inquiry or challenge by any member of the Board.
- B. When a vote is called for election of members at large, said vote shall be by secret written ballot prepared in a form determined by the President.

**ARTICLE III – PROXY**

Any voting member of the Board may be represented and vote at any regular or special meeting of the Board by a proxy appointed by an instrument in writing, signed by said voting member, and submitted to the Recording Secretary at or before such regular or special meeting. Said proxy appointment must specifically provide those matters upon which the proxy may be exercised, and the limitations and restrictions, if any, attaching thereto.

**ARTICLE IV – DUTIES OF OFFICERS**

- A. Moderator  
The Moderator shall be the ex-officio presiding officer of the Board, and shall be made aware of all matters brought before the Board. When required, shall provide council as requested or needed to the Board. This shall be a non-voting position, except as requested by the Board.

## B. President

The President shall be the presiding officer of the Board and all meetings, regular or special. The President shall receive, prepare and distribute all matters for the agenda; the President shall commission and appoint all sub-committees, ad hoc committees and other standing committees, and appoint the President of said committees and define their duties; the President shall stimulate discussion and help the Board formulate goals and methods of achieving them. The President shall insure the overall financial stability of the Association.

## C. Vice President

Responsible for representation to the Pastoral Council twice per year, enforcement of Saint Jude facility (gym and field) usage policy including scheduling and collection of required forms and payment, and assist or lead special requests and initiatives throughout the year, as needed.

## D. Communications/Recording Secretary

The Communications/Recording Secretary shall keep and preserve all Minutes of all meetings, proceedings and actions of the Board in an official Minute book, the Communications/Recording Secretary shall forward a copy of the Minutes of a prior meeting and agenda of the next meeting to each member of the Association Board at least one (1) week prior to the next subsequent regular or special meeting and the Recording Secretary shall be responsible for the taking and recording of all issues and matters voted upon by the Board. The Communications/Recording Secretary is also responsible for the general maintenance of Association By-Laws and constitution. Specifically, the Communications/Recording Secretary shall monitor the status of the Minutes and report on any potential conflict to existing By-Laws and Constitution documents.

The Communications/Recording Secretary is also responsible for coordinating and disseminating needed information relating to scheduled activities of the Association. Priorities include:

1. School and Parish Functions
2. Religious Functions
3. Periodic Fund Raising Events
4. Monthly Meetings (Board, Activity/Sport)
5. Weekly Activities (Sports Practices, Games, etc.)
6. Gym and Athletic Field Schedule
7. Web Site Development and Maintenance

The Communications/Recording Secretary will assist Activity/Sport Directors in

posting needed schedules in convenient places, as well as coordinating information to the School. The Communications Coordinator will also be responsible to assist the Promotions Coordinator with the posting of needed information as it relates to that role, including but not limited to posting the time and date for the monthly Board meeting.

E. Treasurer

The Treasurer shall be responsible for the collection of funds, distribution of funds and the preparation of and oversight of the Board budget. All Activity Directors will submit a budget to the Treasurer prior to the August meeting. The Treasurer will review and compile these individual budgets and present the organization budget to the board at the September meeting. Each June at the regular meeting the Treasurer shall submit to the board an annual financial statement summarizing the financial condition of the organization. The Treasurer will also act as an advisor to activity/sport directors in the capacity of past budget history. The Treasurer shall also be responsible for the reserve fund.

F. Promotions Coordinator/Public Relations

The Promotions Coordinator shall be responsible for conducting at least one major fund raising event per fiscal year. The Coordinator shall work with the Treasurer and Activity/Sport Directors to determine fiscal requirements. The Promotions Coordinator, in conjunction with the Communications Coordinator, shall be responsible for the coordination of information relating to appropriate teams, execution of the fundraiser and oversight of the total effort. The Coordinator may appoint a committee to generate ideas and shall work with the Activity/Sports Directors to define and execute smaller fund raising events throughout the year.

G. Membership Director

Responsible for the management and oversight of the membership process. Includes securing new members and annual renewals, coordinating membership functions, collecting and tracking annual donations, assisting Sports Directors with annual registrations, and working with the Promotions Coordinator to enhance JSA visibility during athletic and parish events.

**ARTICLE V – ELECTION**

A. Members-At-Large

The Association will abide by a nomination and selection procedure for Members-at-Large.

B. Election of Board Officers

At the May or June regular meeting, the Board shall nominate candidates for President from the Members-At-Large plus Sport Directors. These nominations shall be documented by the Communications/Recording Secretary.

The Communications/Recording Secretary shall provide for the election of the President by written secret ballot. The President shall be elected for a one (1) year term and may serve a maximum of two (2) consecutive terms based upon a majority vote of Board members. A longer term must be approved by the Board.

#### **ARTICLE VI – VACANCIES**

Any vacancies occurring on the Board shall be filled by the Executive Committee with the concurrence of a vote by a majority of the voting board members. In filling a vacancy, consideration shall be given to the persons who were alternate selections in the Parish selection process.

#### **ARTICLE VII – BOARD ATTENDANCE**

Any voting member of the Board who is absent from a Board meeting more than three (3) times during a one (1) year term is subject to removal upon concurrence of a majority vote of the voting members of the board.

#### **ARTICLE VIII – STANDING, SUB AND AD HOC COMMITTEES**

Although the President is responsible for the appointment of all members and Chairman of Standing, Sub and ad hoc committees of the Board, nevertheless, said appointments may be vetoed by a majority of the voting members of board present.

#### **ARTICLE IX – ORDER OF BUSINESS**

- A. Meetings are to be open with a prayer by the Moderator, President or designee.
- B. Roll call of members of the Board (Communications/Recording Secretary)
- C. Minutes are approved without reading, providing members of the Board have received copies thereof and no objections submitted. (Recording Secretary)
- D. Reading of communications. (Communications/Recording Secretary)
- E. Reports of Treasurer, Activity/Sport Directors, committees, members-at-large and moderator. Reports shall be submitted in summary form to the Recording Secretary.
- F. Agenda (President)
  - a. Unfinished business
  - b. New business
- G. Adjournment – closed by President or designee.

#### **ARTICLE X – AMENDMENTS**

These By-Laws may be amended in accordance with the applicable procedures as set forth in “Article IX – Amendments” of the constitution of the Association.

**GENERAL POLICIES APPLICABLE TO ALL SPORTS  
REVISED JULY, 2003**

**PRIMARY OBJECTIVES**

**Fun and Recreation:**

Children play sports to have fun. This shall include programs built on respect, best effort, discipline and organization. Our motivation is to create significance, not just to win.

**Education and Learning:**

Board members, activity/sport directors, coaches, volunteers and parents must be dedicated leaders and teachers of our children. Specifically, the learning and teaching objectives are as follows:

1. An understanding of the game – rules, positions, equipment, offense and defense, terminology, etc.
2. The importance of teamwork – how the individual player relates to the team as a whole.
3. The importance of practice and preparation.
4. The significance of following rules – league, team, and program rules
5. Teaching and exhibiting sportsmanship.

**Individual Development:**

Children want to develop as players. Comparing one player to another is not as important as the child's own perception of his/her improvement. Individual development goals are as follows:

1. Improve individual strength, speed, endurance and self-image.
2. Be positive rather than critical.
3. Create a feeling of success and significance.

**Active Participation of Parents in Sports:**

Parents should understand that all children physically and emotionally mature and develop at different rates. This relates to sports as well. The following are suggested standards for parental involvement in our sports programs:

1. Parents should choose the proper sports climate for their child including age and maturity for participation, type of sport, and physical and emotional stress level.
2. Parents need to tell themselves and their child that sports is only a small part of life.
3. Parents should make an effort to be active in a positive fashion for their child – positive as a spectator, coach, director, or caring parent.
4. Parents should be a positive role model – being a good sport at games, practices and home while providing positive reinforcement.
5. Parents should demand safe, healthy facilities and playing conditions with proper emergency back-up
6. Parents, coaches and activity/sport directors should provide equal opportunities for all youth regardless of race, creed, sex, economic status or ability.

**Positive Competitive Experience:**

All players want to win. Winning is important and winning games should be an important part of player development. Losing is just as important. Losing a game doesn't make the players

losers. But understanding how to lose is a sign of player maturity. Everyone should strive to win with humility and lose with grace.

### **Christianity and Sportsmanship**

Each child shall be encouraged and called upon to recognize the needs of others, respect the rights of others, and respond in a Christian way to others including teammates, opponents, parents and coaches.

### **A Comprehensive and Balanced Program:**

The Jaguar Sports Association sports programs shall be based upon maximum participation. Each activity shall establish the appropriate sports policies and guidelines that ensure maximum participation, meaningful play and the appropriate competitive environment for each age and development level of the children.

1. Children, parents and coaches should abide by the codes of conduct set forth in this handbook.
2. Children's participation should not detract from the child's academic progress.
3. If at all possible, any child wishing to participate in any sports activity shall be afforded that opportunity.
4. It is our hope and intent that each child will participate in each contest, game or scheduled event at all grade levels.
5. We urge balanced and reasonable participation of each child in each sport at all levels.
6. Exceptions to participation:
  - Absence from school due to illness denies same day participation in a game or practice.
  - Failure to participate in organized practices prior to scheduled game or event can preclude participation.
  - Disciplinary cases where play is withheld for infractions against the athlete code of conduct,
7. It is recognized that there are situations because of extenuating circumstances, such as the nature of the sport, minutes of regulation play, the number of players participating, etc., where adherence to the above guidelines may need special consideration or modification. These situations will be first reviewed by the individual activity/sport director and, if need be, reviewed or acted upon by the Executive Committee of the Booster Association.

### **Individual Activity/Sport Policies;**

Each Activity/Sport Director shall develop and maintain the appropriate policy for his/her individual sport that serves as the guidelines for achieving the above stated objectives for the parents, coaches and student athletes of the Jaguar Sports Association organization. Once approved, changes to these policies will require submission to the Association Board for approval. The Board shall review and approve all activity/sport specific policies and guidelines and any necessary amendments as appropriate.

## **FEES**

### **Who pays?**

If you have a child participating in a sport, you must pay the "sport participation fee" upon

registration for a particular sport. Each sport will announce dates and times for registration and fee to be applicable to each participant.

### **Why fees?**

Fees are required to cover the costs associated with each sport and to meet capital requirements. The Association supports many annual commitments such as league fees, insurance, equipment, uniforms, sports official's fees, tournament fees, awards, maintenance and upkeep of facilities and fields, etc.

### **Voluntary Contributions to the Jaguar Sports Association**

In order to assist in the future viability of the sports programs, the Jaguar Sports Association employs a voluntary family contribution methodology in lieu of a mandatory membership fee. These contributions serve to supplement participation fees, provide a reserve fund for future programs as well as for unforeseen or emergency needs. Additionally, where true "need" is recognized, this fund will help to provide funding for those who cannot afford participation fees.

### **Refunds:**

Refunds of sport participation fees are only available if the family moves or if the organization is unable to place a child in a sport after completing registration. In all cases of protest or special cause, please refer to the Conflict Resolution Policy to address the request for refund.

Since any other contributions granted to the Jaguar Sports Association are voluntary, they generally are not refunded. However this decision is made at the discretion of the Board.

## **HEAD COACH SELECTION POLICY**

The final decision on coach selection will be made by the Director of that particular sport. Head coach selection will be made according to the following criteria:

- Knowledge of the sport fundamentals and rules
- Coaching experience
- Ability to communicate with children
- Time available and dependability
- Ability to communicate with parents
- Fairness to children and the program
- Ability to follow rules
- Completion of any required Parish or Diocesan child abuse training
- An attitude that supports the mission of the Association
- Responses from annual surveys

There will be no assurance on the part of the Board that an individual will be selected to coach the following year based on a previous years' coaching experience. The above criteria will determine coach selection from year to year. A person may coach the same sport up to two (2) sports in the same grade.

Select or "travel" teams require more involved and qualified coaching techniques. At the onset of select (travel) teams, Activity/Sport Directors will do their best to find the most technically competent coaches, when possible, to provide the athletes the best learning experience.

Coaching a recreational or “non-select” team does not necessarily qualify a coach for a “select” team coaching assignment.

All head coaches selected will be required to sign a Coach’s Contract. Each head coach may select assistant coach(s), as needed, contingent upon approval of the Activity/Sport Director.

### **PLAYER SELECTION POLICY FOR A SELECT/ TRAVEL TEAM**

Player selection for select/travel team shall not begin until the seventh grade. Players choosing to try-out for select/travel teams understand the commitment to this team requires a commitment to participate at the “recreation” level as well. Try-outs will be held only if all students have the opportunity to play on at least one other team. This allows each student desiring to play the opportunity to participate in the sport even if he/she is not selected for the select/travel team.

However 8<sup>th</sup> Grade boys and girls participating in basketball will be allowed to also participate in a Catholic Metro League. In addition, 8<sup>th</sup> Grade basketball players will be allowed the option to “opt out” of participating in the recreational basketball program provided there are enough other participants to represent JSA in league play. Should there be less than enough remaining participants, then ALL 8<sup>th</sup> Grade JSA players participating in the select/travel (Catholic Metro League) are REQUIRED to participate in the recreational league.

Players for the select/travel team will be selected by independent evaluators who have no connection to the players participating in the try-out. This evaluation team shall be selected by the Sports Director, based on previous experience and knowledge of the sport. The appointed coach or coaches shall be participants in the selection process. Each member of the evaluation team will rate each player.

No non-coaching parent shall be present at the try-out. Players will be notified privately by phone of their status as soon as possible.

This process will be communicated in a notice to the parents of each player electing to participate in the try-out in advance of the try-out.

### **ATHLETIC UNIFORM POLICY**

Uniforms clearly marked with the Jaguar Sports Association or St Jude name or logo may be worn only in games or events sponsored by the Sports Association. Uniforms shall include shirts or jerseys, shorts, socks or any other outer wear that clearly identifies the player or coach as a representative of the Jaguar Sports Association. Participating in other leagues is not prohibited, however, the sponsor must provide uniforms that promote only the sponsoring entity with no reference to the Jaguar Sports Association or St. Jude parish.

Should a Sports Association supported team elect to participate in Non-Booster supported league play, the coach must inform the director of that sport. The coach must provide the name of the sponsor and a sample of the uniform for review at the director’s request. If the director determines that the uniform is non-compliant with the directives above, the coach will be required to negotiate with the sponsor to provide compliant uniforms or forego play in that league.

Should the team or the coach violate these guidelines, that team will be ineligible for any future Association funding. Disputes of this policy shall be resolved in compliance with the Jaguar Sports Association Conflict Resolution Policy.

### **GUIDELINES FOR ABSENCE DUE TO ILLNESS**

Absence from school or practice due to illness denies same day participating in a game or practice.

### **GUIDELINES FOR SCHOOL SUSPENSION**

While the Sports Association is an autonomous organization, it respects the rules of the schools that are attended by the participants. Should an athlete be suspended from school and during the time of suspension from school, the student's participation in all Sports Association programs is also suspended. Suspension will take effect immediately, coinciding with the suspension from school, or as soon as the Coach/Director is informed of the suspension. It is expected that a parent or guardian of the athlete will notify the Coach of a school suspension.

### **CONFLICT RESOLUTION POLICY**

The Jaguar Sports Association is committed to ensure orderly, safe and healthy environment for children, parents, coaches, and spectators related to Jaguar Sports Association sponsored sporting events. Good communication between the Sports Association and the parents/guardians or the children who participate in sporting activities is deemed an essential part of the Jaguar Sports Association.

Parents/guardians of children who participate in the sporting activities, who have concerns on issues centered around, but not limited to:

- Sport policy and procedures
- Coaching
- Sport Directors
- Association Board
- Conduct of players
- Practice
- Playing time
- Schedules
- Fees

Should **first** discuss their concerns or issues with the individual coach or respective sport director. All **unresolved** concerns or conflicts brought forth to a coach or sport director should be documented on a conflict resolution form (attached) and sent to the Vice President of the Jaguar Sports Association. The Vice President will review and resolve within 30 days of receipt, in writing, to the addressee(s).

**JAGUAR SPORTS ASSOCIATION**

**CONFLICT RESOLUTION FORM**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Date:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Sport:** \_\_\_\_\_

**Event:** \_\_\_\_\_

**Coach:** \_\_\_\_\_

*(If applicable)*

**CONFLICT/ISSUE:**

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**Date of Conflict:** \_\_\_\_\_

*(If applicable)*

**Signature:** \_\_\_\_\_

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(Association Internal Use)

Date received \_\_\_\_\_

Date resolved \_\_\_\_\_

## THINGS PARENTS SHOULD KNOW AND UNDERSTAND

As parents of an athlete, I agree to abide by the rules of conduct set forth below. I acknowledge that these encompass my conduct in activities related to and during any Jaguar Sports Association sponsored sports activity in which I attend or in which my child participates. Furthermore, I understand that I am responsible for the conduct of spectators I bring to sports activities including siblings, other family members and friends. Sports occasions include all events or activities sanctioned by or sponsored the Jaguar Sports Association, games, practices, travel to and from events, camps, player's clinics, official's clinics, and coach's clinics. I understand that if I violate any of the following rules of conduct I may be subject to whatever disciplinary action is deemed appropriate by the Jaguar Sports Association organization.

The following actions are prohibited:

1. Unsportsmanlike conduct
2. Violation of the specific sports policy, regulation and/or procedures of the Sports Association and its By-Laws and Constitution
3. Violation of any child abuse statute
4. The use of foul or inappropriate language
5. Damage to facilities or property
6. Possession of an item, material or substance which is harmful or hazardous to others
7. Distraction of an opponent during a game/event
8. Physical or verbal intimidation of any individual during and event, game or practice
9. Possession or use of illegal drugs
10. Possession or consumption of alcoholic beverages during a game, event, or practice
11. Conduct which is clearly inappropriate according to normally accepted standards of behavior for Catholic elementary sports.

**JAGUAR SPORTS ASSOCIATION  
ATHLETE PARTICIPATION CODE OF CONDUCT**

As a participant in Jaguar Sports Association sports, I agree to abide by the rules of conduct set forth herein. I understand that these rules extend to my conduct in activities related to and during Sports Association sponsored sports activities in which I participate. This includes all events or activities sanctioned or sponsored by the Sports Association, including games, practices, travel to and from events, camps, player’s clinics and official’s clinics. I understand that if I violate any of the following rules I may be subject to whatever disciplinary action is deemed appropriate by the authorized coach or assistant coach, sport director, or the board of the Jaguar Sports Association.

The following actions are prohibited:

1. Possession or use of illegal drugs
2. Possession or consumption of alcoholic beverages
3. The use of foul or inappropriate language
4. Physical damage to a facility, or theft of items from another person or team
5. Possession of any item that may be harmful or hazardous to others
6. Unsportsmanlike conduct
7. Physical or verbal intimidation or any individual
8. Conduct which is inappropriate as determined by comparison to normally accepted behavior
9. Violation of specific policies, regulations and/or procedures of the Jaguar Sports Association and its By-Laws, Constitution and Sports Policies.

<u>Infraction</u>	<u>When/where occurred</u>	<u>Suggested maximum penalty</u> (appeals can be made through the Conflict Resolution Policy)
First.....	Before, during, after a game or practice	Athlete is disqualified for rest of game or practice.
Second.....	Before, during, after a game or practice	Athlete is disqualified for rest of game or practice and is disqualified for the next game.
Third.....	Before, during, after a game or practice	Athlete is declared ineligible for the season and must apply in writing for reinstatement to the sport director, for participation in the sport for the next season. Reinstatement is subject to the approval of the sport director.

## **JAGUAR SPORTS ASSOCIATION COACH'S CODE OF CONDUCT**

As a coach or assistant coach in the Jaguar Sports Association, I agree to abide by the rules set forth herein. I understand that these rules extend to my conduct in activities related to and during any Jaguar Sports Association sponsored sports activity in which I participate. This includes all events or activities sanctioned by the Association including games, practices, travel to and from events, camps, players clinics, and officials clinics. I understand that if I violate any of the following rules I may be subject to whatever disciplinary action deemed appropriate by the authorized sports director or the boards and committees of the Jaguar Sports Association.

The following actions are prohibited:

1. Possession or use of illegal drugs
2. Possession or consumption of alcoholic beverages
3. The use of foul or inappropriate language
4. Physical damage to a facility or theft of items from another person or team
5. Possession of any item or material which may be harmful or hazardous to others
6. Unsportsmanlike conduct
7. Distraction of an opponent during a game
8. Physical or verbal intimidation of any individual
9. Conduct which is inappropriate as determined by comparison to normally accepted behavior
10. Violation of the Diocesan decree on child abuse as pertains to volunteers
11. Violation of specific policies, regulations and/or procedures of the Jaguar Sports Association and its By-Laws, Constitution and Sports Policies including:
  - a. At least one adult **MUST** be present for any activity for children sponsored by the Jaguar Sports Association.
  - b. No child may be disciplined corporally or corrected with abusive language
  - c. Coach or designee may not cause any non-accidental physical injury to a child
  - d. Coach or designee may not cause emotional harm through words that threaten, harshly criticize, ridicule or harass.

Any coach, assistant coach or designee violating the standards set forth herein are subject to the same disciplinary actions as those stated in the Athlete's Code of Conduct

**JAGUAR SPORTS ASSOCIATION  
COACH'S CONTRACT**

I, \_\_\_\_\_, agree to serve as head coach/assistant coach of the girls/boys \_\_\_\_\_ grade \_\_\_\_\_ team for the \_\_\_\_\_ season. In signing this contract, I agree to abide by all the rules and regulations, policies and procedures of the \_\_\_\_\_ sport program and of the Jaguar Booster Association. I am required to read and understand the Code of Conduct, and if required, agree to attend a Diocesan Child Abuse Clinic. I understand that failure to comply with any of the aforementioned rules and codes of conduct will result in action being taken by the Sports Association Board. Should an offense be reported to the Director of the Sport, the Board will review the circumstances and will decide on appropriate action by a majority vote. I understand that I may appeal the decision back to the Booster Association Board, but also understand the Board has final authority.

I understand that coach selection will occur every season; therefore my appointment as a coach of \_\_\_\_\_ this \_\_\_\_\_ season is for this season only. I may request to coach again next season, and understand that I must go through the coach selection process again next season.

The Sport Director appoints the head coach for each season based on the Sports Association's Head Coach Selection Policy. This process is repeated each season.

**Coach's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Director's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_